



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 340
TRENTON, NJ 08625-0340

TAG MEMORANDUM 21-02*

16 February 2021

SUBJECT: Lodging Fund Manager Appointment

1. In accordance with NGR 5-3-1, paragraph 1-3d(4) you are hereby appointed as the Lodging Fund Manager for the New Jersey National Guard Training Center's Billeting and Lodging Program.

Primary: Ms. Soniya Reddy, New Jersey National Guard Training Center

Alternate: Mr. Stephen Brown, New Jersey National Guard Training Center

2. You are hereby responsible for fund management in accordance with NGR 5-3-1, Chapter 3, Financial Management. You will ensure the Lodging Fund account and all supporting documentation are prepared for audits. You will also be responsible to prepare financial reports for the Lodging Advisory Council.

A handwritten signature in black ink, appearing to read "Lisa Hou".

COL Lisa J. Hou, D.O.
Adjutant General (Interim)
Commissioner (Interim)

Distribution: A, B, C, D, E, F

**This TAG Memorandum supersedes TAG Memorandum 20-04, dated 15 September 2020.*